

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

MARCH 5, 2024

Board members present: Chairman Brett Wachsmith and Commissioner Cory Wright. Excused: Vice-Chairman Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Mark Cook, Public Works/Community Development Services Director; Bryan Elliott, Auditor; Stephanie Hartung, Chief Civil Deputy Prosecutor; and approximately 12 members of the public.

CALL TO ORDER

Chairman Wachsmith called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Wachsmith led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Commissioner Wright moved to approve the Agenda, as presented. Chairman Wachsmith seconded. Motion carried 2-0.

CONSENT AGENDA

At the conclusion of reviewing each item Commissioner Wright moved to approve the Consent Agenda, as presented. Chairman Wachsmith seconded. Motion carried 2-0.

MINUTES

DATE	MINUTES
11-22-2023	Public Health Study Session
1-22-2024	Event Center Study Session
2-15-2024	Finance Study Session
2-20-2024	BoCC Regular Agenda Session
2-20-2024	BoCC Office Admin Meeting
2-20-2024	BoCC Public Hearings - 3
2-26-2024	Public Works Study Session
2-26-2024	Event Center Study Session
2-26-2024	BoCC Office Admin Meeting
2-27-2024	TFG Briefing

CONTRACT

CAYENTA FINANCIAL SOFTWARE

AUDITOR

Approve and Authorize the Auditor to sign a Professional Services Agreement, Statement of Work, CS Order, and Software License and Subscription Agreement between Kittitas County and Cayenta, a Division of N. Harris Computer Corporation, the Cayenta Financial Software Contracts.

AGREEMENTS

2024 LODGING TAX SERVICES

COMMISSIONERS

Approve the following 2024 Lodging Tax Service Agreements:

LT-2024-001-ANASTASIA

Laughing Horse Arts Foundation D.B.A. Valley Theatre Company
\$3,660.00

LT-2024-002-CLE ELUM ROUND UP

Cle Elum Round Up Association
\$16,327.50

LT-2024-003-ELLENSBURG RODEO HALL OF FAME

Ellensburg Rodeo Hall of Fame Museum and Inductee Promotion & Marketing
\$18,750.00

LT-2024-004-DRU BRU TAPROOM

Dru Bru Taproom Brewery Snoqualmie Tunnel 5K Glow Run
\$1,800.00

LT-2024-005-ROSLYN RONALD CLE ELUM HERITAGE CLUB

Roslyn Ronald Cle Elum Cultural Tourism Outreach
\$20,000.00

LT-2024-006-INDEPENDENCE DAY
Kittitas County Chamber of Commerce Independence Day Celebration
\$14,000.00

LT-2024-007-KRUISIN KITTITAS
Kittitas County Chamber of Commerce Krusin Kittitas
\$1,575.00

LT-2024-008-SUMMIT SERIES
Kittitas County Chamber of Commerce Summit Series
\$6,375.00

LT-2024-009-KVEC-PATRIOT NIGHT
Kittitas Valley Event Center Patriot Night Under the Lights
\$14,500.00

LT-2024-010-PNW-TIMBERFEST
The International Lumberjack Show 2024 PNW Timberfest
\$30,000.00

LT-2024-011-BARN-QUILT
Kittitas County Chamber of Commerce Barn Quilt Map Project Refresh
\$5,663.00

LT-2024-012-WA STATE HORSE PARK
The Washington State Horse Park 2023 Marketing Plan for Horse Park
Growth & Operations
\$15,000.00

LT-2024-013-JUNK-TIQUEN
Junktiquen in the Burg 2024 Juntiquen
\$6,350.50

LT-2024-014-WA-STATE-SKI & SNOWBOARD
Washington State Ski & Snowboard Museum Annual Marketing Campaign
\$16,000.00

LT-2024-015-EASTON MEMORIAL DAY
Easton Memorial Day Celebration
\$4,528.00

LT-2024-016-JENSEN FARMS
Jensen Farms Spring Events on the Farm
\$4,000.00

LT-2024-017-COWBOY-CROSS
Webb Events, LLC 2024 Cowboy Cross
\$14,377.00

LT-2024-018-GALLERY ONE
Gallery One 2024 Annual Marketing
\$20,000.00

LT-2024-019-SNOWSLED
Webb Events, LLC Snowsled Challenge Winter Racing Thrill
\$62,395.95

LT-2024-020-ROSLYN DOWNTOWN ASSOCIATION
Roslyn Downtown Association Marketing/Tourism-Related Projects
\$23,955.00

LT-2024-021-ELLENSBURG RODEO
Ellensburg Rodeo 101st Anniversary of Ellensburg Rodeo
\$50,000.00

LT-2024-022-KITTITAS CO HISTORICAL SOCIETY
Kittitas County Historical Society 2024 Marketing
\$15,000.00

LT-2024-023-PUNCH PROJECTS
Punch Projects 2024 Fire House Project
\$35,000.00

LT-2024-024-CLE ELUM DOWNTOWN ASSOCIATION
Cle Elum Downtown Association Cle Elum Downtown
\$15,000.00

LT-2024-025-SUNCADIA-SPRINGFEST
Suncadia - Springfest
\$15,250.00

AGREEMENT

THE FERGUSON GROUP

COMMISSIONERS

Approve an Agreement between Kittitas County and The Ferguson Group, in the amount of \$84,000.00, to provide Strategic Assessment of Opportunities, Grants Strategy, Grant Guide, Regional Coalition Building, and Project Advocacy from May 1, 2024, through April 30, 2026.

SPECIAL EVENT

YAKIMA RIVER CANYON MARATHON

COMMISSIONERS

Approve a Special Event Application to hold the annual Yakima River Canyon Marathon & Half Marathon on Saturday April 6, 2024, granting a waiver to Kittitas County Code Chapters 5.20.100 - Penal Bond - Bond of Indemnity, and 5.20.160 - Closing Hours, with conditions set forth by County Departments.

CALL FOR BIDS E. TAXILANE PAVEMENT REHABILITATION & APRON PUBLIC WORKS

Approve a Notice of Call for Bids for the East Taxilane Pavement Rehabilitation and Apron Reconfiguration project, to be accepted until 10:00 a.m. March 28, 2024, at 411 North Ruby Street, Suite #1, Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2024-045 LIQUID ASPHALT MATERIALS PUBLIC WORKS

Approve Resolution No. 2024-045, to Award the Bid to Furnish Liquid Asphalt Materials for 2024.

RESOLUTION 2024-046 MAINTENANCE ROCK MATERIALS PUBLIC WORKS

Approve Resolution No. 2024-046, to Award the Bid to Furnish Maintenance Rock Materials for One (1) Calendar Year Following Contract Execution and to Authorize the County Engineer to Sign Contract Documents.

RESOLUTION 2024-047 ASPHALT MATERIALS PUBLIC WORKS

Approve Resolution No. 2024-047, to Award a Bid to Furnish Asphalt Materials for 2024.

RESOLUTION 2024-048 CRACK SEALANT MATERIALS PUBLIC WORKS

Approve Resolution No. 2024-048, to Award a Bid to Furnish Crack Sealant Materials for 2024.

RESOLUTION 2024-049 SHORT-TERM RENTAL COMMITTEE PUBLIC WORKS

Approve Resolution No. 2024-049, to Formulate the Kittitas County Short-Term Rental Committee, to include Bryan Pitman, Joe Fithian, Dayna Larimer, Gina Peckman, Jessica Karraker, Nicole Johnson, Norman Pascoe, Derek Doremus, and Amy McGuffin.

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS

Theresa Plue said she attended a Hazardous Mitigation public meeting and wanted to promote surveys. She encouraged the water tower to be looked at as soon as possible to ensure its stability, and to try and obtain funding from FEMA.

Missy Denlinger commented on the proposed Sleep Center and it being next to her daycare facility. She believes if the Sleep Center were to be placed next to the daycare, parents would pull their children out of that location. She hoped the Conty would continue to work with the City and be in collaboration, but if the City were to ask for funding for the

location next to the daycare, that they would deny the request.

Cheryl Chance said the soccer world championships were coming to Seattle and she's heard the city is providing homeless people with one way bus tickets out and there are people being let off in Ellensburg. She encouraged finding a more suitable location for the proposed Sleep Center, besides being next to a daycare facility.

Angela Lang said they received an 8-week extension from the City Council for citizens to try and find a better location for a Sleep Center. She appreciated everyone working together to locate another site instead of being next to a daycare center.

Pat Kelleher felt there was already existing space to house the homeless population. He said in the basement of the jail there's space enough to house up to 30 people, and it already has good standards, including a kitchen facility and security.

Logan Denlinger expressed concerns with having a homeless population housed next to a daycare facility. He said he's talked to other child centers and businesses who have all experienced negative impacts due to homeless people, including theft and drug activity.

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS

Representatives from ECONorthwest provided a Feasibility Analysis report on a Sleep Enter in Ellensburg. It included a site analysis, operating framework, shelter type choices, pallet shelter locations, cost analysis overview, site preparation costs, building costs, operating costs per year, and 10-year expansion costs. The Board thanked the representatives for the presentation. Chairman Wachsmith said he would like to be a part of the Ad-Hoc committee.

EXECUTIVE SESSION

At 11:02 a.m. Chairman Wachsmith announced the Board would recess into Executive Session with Julie Kjorsvik, Clerk of the Board, for 5 minutes, under RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action was anticipated.

At 11:07 a.m. the Board reconvened out of Executive Session. Staff was directed to post the Administrative Assistant position, for 40-hours a week, and salary according to the Human Resources recommendation.


ADJOURNMENT

The meeting concluded at 11:07 a.m.

CLERK OF THE BOARD


Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Brett Wachsmith, Chairman